

The Minutes of the Meeting of
Riccall Parish Council
held on 18 September 2017
from 7.30 p.m.
at the Regen Centre

(Public Participation commences at 7.15pm, when members of the public can raise questions within the remit of the Council)

Attending: Cllrs Keen (Chairman), Adamson, Dawson, Kilmartin, Nuttall, Owens, Sharp, Somers-Joce and Wilkinson.
Clerk & RFO: Sandra Botham

The Chairman noted that due to maintenance work on IT systems, there have been some issues of omissions while producing the agenda which was circulated via email prior to the meeting.

1 Apologies and declarations of interest

Apologies for absence for Cllr Rimmer were accepted.

There were no declarations of interest in items on the agenda

**2 Minutes of the meeting of Riccall Parish Council held on 17 July 2017 (circulated).
Minutes of the meeting of RPC Administration and Finance Committee held on 4 September 2017.
(circulated)**

The minutes for the above meetings were accepted as a true record and adopted.

3 Report on progress and updates since the last meeting

District and County Cllrs were not present due to an Area Committee meeting.

There was no update from North Yorkshire Police.

The Clerk gave an update on action taken and developments since the last meeting:

- Mark Lumby (NYCC Area 7) visited resident at property next to Nisa to discuss hedge trimming- they agreed to cut back hard Sept- Mark is to monitor situation.
- Resident reported overhanging tree on neighbouring property at Manor Park- Cllr Dawson reported this was adjacent property on Main Street- Area 7 contacted re ownership as it was on the grass verge- they visited the site and were told the tree would be pruned. The resident was informed.
- SDC contacted again re removal of fly-tipping on Checker Lane, they suggested using Bulky Item removal service- £50 min charge. Since then more fly-tipping was reported. Forms have now been completed for Checker Lane to be put forward for the CCTV scheme. Cllr Rimmer has since reported that the dumpy bag had been set on fire.
- Office of Julia Mulligan has been contacted numerous times for a response to our letter sent in May- they apologised and will respond in time for Sept meeting. Still awaiting a response.
- PC issues- Ark advised updated Microsoft to version 16 to install Goglemail- this is on-going.
- The dog walkers green ribbon scheme has been adopted by 21 residents. Only 2 glow in the dark stickers have been requested so far but will be more likely to be useful as evenings get darker.
- Waiting for estimate from Selby Community workshop to make a new bench for village green to replace previous
- Riccall road sign knocked down on Selby Road- estimate sought for re-building
- NYCC streetlights contacted us informing that Northern Powergrid are to remove the 2 streetlights from the garage site.

- A resident on Selby Road rang for advice about who to contact regarding drainage problems since work last year on road. Contacted Area 7 and they are to carryout investigations (w/c 25 Sept) on the work done to see if it is affecting residents drive.
- A resident on York road reported a bike went missing from outside his property but then was returned a day later- he was concerned residents be aware- the info was passed onto NW.
- Over summer weekends lots of bbq/party rubbish was left out at recycling bins at the Regen- open bags of mixed rubbish including food. Julie Walden suggested facebook campaign & asked for photo evidence.
- A resident emailed to inform us of speed signs he had seen whilst on holiday which he thought we might to consider using instead of VAS.
- Beacon printing took a long time this edition due to problems with email- thanks to those who distributed extra rounds.
- A resident rang to say the dog bin off Northfield Lane was full- someone had provided a bin liner for the overflow. SDC were contacted but it is likely it was due to the usual collector being on holiday as Steve noted this will all the bins.
- The clerk is attending a YLCA course for 'All Things Digital'
- Came & co have a new rep who is visiting the office on 27 Sept.
- A resident reported being chased and knocked by cattle when walking her dog on lead- she had climbed over barbed wire fencing damaging clothing and let the dog go and it got kicked by the cattle. She was very upset and was going to contact PROW officer at NYCC and asked if the PC could also report it.
- A resident reported the top of Station Road the area by the fence has not been cut for several weeks and is overgrown with nettles by the access gate to the footpath- notified Hargreaves.
- Farmer David Swinglehurst who farms dam fields reported a walker with two dogs not under control on meadows- he shouted across dam to dog owner asking him to get the dogs under control and had an abusive response and refusal to do so. He is asking for info on the identity of the walker to name & shame on facebook- It was suggested we could inform the dog warden to speak to him.
- A team of door-stop replacement window sellers were in village Friday 8 sept. Abusive lewd language to a pedestrian was reported on-line to the company and also stressed that the village is a NCCZ.
- Unfinished work on a YW road manhole on Station road/Station Rise junction was reported as the barriers are insecure. YW & Area 7 have been contacted.

4 Matters from Public Participation

It was noted that no progress has been made on clearing the old gas tank site at Station Road.

Action: The Clerk will contact Cllr Reynolds for any updates.

5 Correspondence

5a) General correspondence - requiring decisions:

None received.

5b) General correspondence - for information:

YLCA information regarding Reform of Data Protection Legislation and Introduction of the General Data Protection Regulations (gdpr).(circulated by email).

This will be placed on a future agenda and the Clerk will make enquiries for guidance via YLCA.

A resident had written to state the benefit of dropped kerbs to residents and thank the PC for its help in securing them via NYCC.

A resident has written requesting dropped kerbs on the Station Road junction with Main Street. *It was noted that this location was submitted to NYCC on the previous application but not granted.*

Area 7 had sent notification that the proposed Traffic Order requested on Main Street will not be progressed due to objections from residents. **Action** :*The Clerk will contact Highways regarding previous yellow lines and the parking facilities of residents.*

A thank you letter for the Community Grant funding had been sent by Riccall W.I.

Notification that the NYCC Permit Scheme will be implemented on 1 Feb 2018.

Notice of the YLCA Selby Branch Meeting on October where the speaker will be Inspector McNiff. *Please send any questions to the Clerk.*

Notice of the Eastern CEF Forum – 6.30pm Wednesday 20th September 2017 at Escrick and Deighton Club

5c) Late correspondence – to note only.

Notification from SDC that Escrick and Brayton have submitted applications for Neighbourhood Area Designations.

Notification of the Selby AVS AGM to be held 5 October 2017.

Copy of a response from NYCC PROW officer to a resident regarding an incident with cattle charging on the river bank. *Members note that this response did not address the issues as serious and the Clerk will write back.*

6 Accounts for August & September 2017

Payments for August and September were approved.

The Clerk gave an update on the budget position and a bank reconciliation.

The external auditor has now signed off the accounts from financial year 2016/17 completion.

7 Planning

7a)

Selby DC has granted planning permission for the following applications:

2017/0559/FUL: Permission has been *granted* for the proposed siting of a storage container in association with allotments at – Allotment Gardens, Coppergate, Riccall.

2017/0558/COU: Permission has been *granted* for proposed change of use of games room to café- Dairyman's Cottage, 14 Kelfield Road, Riccall.

2017/0602/FUL: Permission has been *granted* for proposed erection of 3 No dwellings in the rear garden of 12 Main Street, Riccall.

2017/0663/FUL: Permission has been *granted* for proposed erection of an agricultural building for the storage of tractors and machinery- West Newlands Farm, Selby Road, Riccall.

2017/0746/HPA: Permission has been *granted* for proposed rear extension to existing detached dwelling to created additional living accommodation – Holly House, York road, Riccall.

7b The following planning application were considered during the summer break:

2017/0663/FUL: Proposed erection of an Agricultural Building for the storage of tractors and machinery West Newlands Farm Selby Road Riccall York North Yorkshire YO19 6QR. Lead Cllr Sharp.

No objections.

2017/0602/FUL: Proposed erection of 3 no dwellings in the rear garden of 12 Main Street, Riccall. Lead Cllr Wilkinson-

No objections

2017/0807/FUL: Proposed demolition of domestic garage and the erection of 3 bedroom family dwelling (revised scheme) – 18 Church Street, Riccall. Lead Cllr Keen. –

Objection recommended - reasons circulated by email and approved by members.

Over development of the site, overlooking neighbouring properties, access issues & timing of traffic survey.

The following application will be considered:

2017/0643/FUL: Demolition of existing dwelling and erection of 3 No dwellings with associated garages- 4 York Road. Lead Cllr Dawson.

Cllr Dawson recommended the following objections:

- The site is within the Conservation Area, but does not fit in with the existing street scene and surrounding properties.
- The development of three storey properties contravenes our Village Design Statement. The frontage fills the width of the plot and the three storey buildings will be overbearing and intrusive.
- Over-development of the site

Also note possibility of increased parking on York Road.

Members were all in favour of the *objection*.

2017/0528/FUL: Proposed construction of hangar/storage area – Birchwood Lodge, Market Weighton Road, Barlby. Lead Cllr Nuttall- it was noted that this site is outside the Parish Boundary and Cllr Nuttall will offer comments following a site visit.

7c) Other planning matters

A late notification of Discharge of Conditions had been received for **2017/0317/DOC:** Land at 7-9 Church Street, Riccall for Discharge of Conditions 02 (Materials), 03 (Scheme of investigation), 08 (Surface Water), 09 (Soakaways) and 10 (Land contamination) OF APPROVAL 2016/0922/FUL for proposed erection of a detached two-storey house and garage.

8 Reports and Consultation

Cllr Wilkinson reported that residents have been notified that the work on the garage site on Landing Lane is to commence this week. It was noted that arrangements have been made for parking provision at the Regen Centre for contractors/works vehicles to avoid parking issues for residents during the construction period.

Cllr Wilkinson also reported that a successful Beer & Music Festival had raised substantial funds for the Village institute.

Cllr Keen reported that ‘The Bus Stop’ community help bus is to be parked outside the Church on Church Street on Saturday 7 October. A risk assessment and H & S checks will be carried out by the group.

The Clerk reported back from a YLCA training course ‘ All Things Digital’.

9 Recreational / H&S update

The Clerk reported on matters that relate to play equipment or sports field maintenance:

Cllr Dawson has produced a plan of the fencing posts & wooden structures in the Junior& toddler areas to be used for identification and reporting for maintenance.

Gavin has been carrying out replacement timber work on the aerial slide ramp & retaining boards. He has also been burning off the surface of the skate park & re-painting in sections to avoid the equipment being out of use completely . A spring on one of the self -closing gates is to be replaced

Ian Johnson reported that the goals on Jubilee sports field are always being taken out of the ground- not sure if its contractors when cutting grass removing anchors- contacted Hargreaves. Ian also reported that although we had requested the grass be on a longer cut, the contractors had cut it very short after it had been left longer than usual making it difficult to white line. In addition, it had previously been requested if Ian could be informed when the grass was scheduled for cutting as they have been cutting after white lining. Hargreaves were contacted and none of this info had been passed onto the grass cutter. Ian now has Tim's number to arrange these details in future.

Ian also requested a price for grass rolling- this has been quoted at £150 plus vat.

10 Administration & Finance meeting

Draft minutes of the meeting had been circulated prior to the meeting. Items 5, 6, 7 & 8 were noted.

Regarding the grass cutting contract, further details had been received as requested and it was proposed to award the contract to Hargreaves. *All members were in favour*

Item 8, Cllrs Dawson, Nuttall and Somers-Joce agreed to assist the Clerk with forming a Business Continuity Plan. It was recommended to consult the Came & Co rep regarding this when he visits next week.

Item 11, the Clerk will seek another quote to include removal of the Hornbeam as it is too big for the area it is planted in and could be replaced with a more suitable specimen. Notice of any tree removal would be made to residents.

The recommendations of the committee were approved.

11 Fencing Update

This was discussed on the previous item.

12 Riccall Utd

David Jackson was unable to attend and the item was cancelled.

13 Parish Portal

The Clerk reported on the NYCC new reporting software which can be used to report highway and street light problems noting that if requested, members can be given access to the system.

14 Christmas Carols on the Village Green

It was proposed that the PC to host the event and assist with funding the rehearsals and to provide music sheets. All members were in favour.

Action: The Clerk will contact the band.

15 Container

Cllr Reynolds was not present to note any progress on the planning permission for the RUTD container.

16 Business Continuity Plan

Noted in Item 10.

17 Riccall & District Resilience Plan

An update had been provided by the group and it was noted that it had addressed the requirements stipulated.

18 Minor items and items for the next agenda

It was noted that the Selby Road 'Riccall' sign has been badly damaged, probably by a vehicle. The Clerk will request quotes and check with NYCC if approval is required for rebuilding/replacement.

At 9.35pm the meeting was taken into private session for the following item to be discussed.

19 Staff Matters

The meeting was taken out of private session at 9.46 pm the Chairman thanked those present and closed the meeting.